

Minutes of the Pre-Bid Meeting on Engagement of Project Management Unit (PMU) for New Town Kolkata Green Smart City Corporation Limited (NKGSCCL) held on 19.11.2018 at the Conference Room of New Town Kolkata Development Authority (NKDA)

Date, Time & Venue: 19.11.2018 at 03:00 pm at Conference Room, New Town Kolkata Development Authority

Member Present : Attached in separate sheet.

In the Meeting, the Authority, welcomed all the intending Agencies and initiated the discussion.

Based on the all the queries received from the Agencies and points raised during the pre-bid meeting, following Clarification/ Corrigendum are furnished hereunder :

SL No	Ref Reference	Clarification/ Corrigendum
(1)	<p>Page No : <u>2. INSTRUCTIONS TO APPLICANTS</u> <u>2.1. Scope of Proposal</u> 4) The duration of this assignment is 24 (Twenty Four) months or till project completion period whichever is earlier.</p>	<p><u>Revised as follow :</u> The duration of this assignment is 24 (Twenty Four) months or till project completion period whichever is earlier. Extendable on mutual consent by 01(one) year.</p>
(2)	<p>Page No : 8 <u>1.8. Important Timelines</u> <ul style="list-style-type: none"> • Bid submission closing date (Online) [Proposal Due Date (PDD)] 05/12/2018 at 3:00 pm • Submission of EMD : Within 07/12/2018 at 3:00 pm • Bid opening date for Technical Proposals (Online) 07/12/2018 at 4:00 pm </p>	<p><u>Revised as follow :</u> <ul style="list-style-type: none"> • Bid submission closing date (Online) [Proposal Due Date (PDD)] 24/12/2018 at 3:00 pm • Submission of EMD : Within 28/12/2018 at 3:00 pm • Bid opening date for Technical Proposals (Online) 28/12/2018 at 4:00 pm </p>
(3)	<p>Page No 9. <u>2.1. Scope of Proposal</u> (A) General 1) A maximum of two members including lead member shall be allowed in a consortium.</p>	<p><u>Revised as follow :</u> A maximum of three members including lead member shall be allowed in a consortium.</p>
(4)	<p>Page No: 10 <u>2.2. Conditions of Eligibility of Applicants</u> The Applicant must have at least an office in India and Kolkata which has been operational since a period of last three years or more.</p>	<p><u>Revised as follows :</u> At least the Lead member should have an office in Kolkata which should have been operational on the date and time of submission of the bid. Valid Trade License to be uploaded for showing the operational office address in Kolkata.</p>
(5)	<p>Page No: 10 <u>2.2. Conditions of Eligibility of Applicants</u> (A) Basic Eligibility Criteria: Note: <i>Each member of the consortium shall independently qualify for all the Basic Eligibility Criteria mentioned above, unless stated otherwise.</i></p>	<p><u>Revised as follows :</u> Note: <i>Each member of the shall satisfy at least the criteria as mentioned (a) & (b) under 2.2. Conditions of Eligibility of Applicants. (A) Basic Eligibility Criteria (Page 10)</i></p>

(6)	<p><u>Page No : 11</u> <u>2.2. Conditions of Eligibility of Applicants - (C) Financial Capacity</u> The Applicant should have received a minimum average annual turnover from professional fees: INR 500 Crores in each of the last three financial years including 2014-15, 2015-16, and 2016-17. Professional fees hereunder refer to fees received by the Applicant for providing advisory or consultancy services to its clients within this country.</p>	<p><u>Revised as follows :</u> The Applicant in case of sole application/Lead member in case of consortium, should have received a minimum average annual turnover of Rs 500 Crores from professional fees: in the last three financial years including 2015-16, 2016-17, and 2017-18. Professional fees hereunder refer to fees received by the Applicant for providing consultancy and/or advisory services to its clients within this country.</p>
(7)	<p><u>Page No: 11</u> 2.2. Conditions of Eligibility of Applicants (C) Financial Capacity: Note : <i>In case of Consortium Each member of such consortium shall independently qualify for Financial Capability Criteria mentioned above and both should have individual positive networth and should not be black listed any where.</i></p>	<p><u>Revised as follows :</u> Stands deleted.</p>
(8)	<p><u>Page No : 12</u> <u>2.2. Conditions of Eligibility of Applicants – (4)Traffic Control Expert</u> Must be from Police background with substantial experience in urban traffic management and coordination.</p>	<p><u>Clarified that said manpower should be a</u> Retried police official with experience in Urban Traffic management and coordination, not below the rank of Additional Deputy Commissioner in Kolkata Police/ Bidhannagar Police/ Similar police force. “.....Graduate in any discipline ...” – stands deleted.</p>
(9)	<p><u>Page No : 13</u> <u>2.2. Conditions of Eligibility of Applicants – (9)Finance cum Compliance Expert.</u> Qualifications and Skills : CA</p>	<p><u>Revised as follows :</u> Financial cum Compliance Expert must be CA /MBA Finance.</p>
(10)	<p><u>Page No :13</u> 2.2. Conditions of Eligibility of Applicants <u>Key Personnel / On Site Core Team and the Expert Support Team for Core onsite Personnel – (10)Content/ Creative Writer/Expert Qualifications and Skills</u> A good Graduate degree in Social Sciences , Preferably with qualifications in relevant sector with excellent writing skills in English and Bengali</p>	<p><u>Revised as follow :</u> Personnel should have Degree in Mass Communication/ PR/ Journalism with excellent writing skills in English and Bengali</p>
(11)	<p><u>Page No : 15</u> <u>Expert Support Team for Core onsite Personnel</u> 6. Electrical Engineer</p>	<p><u>Revised as follow :</u> 6. Electrical Engineer/ MEP Engineer</p>
(12)	<p><u>Page No : 16</u> Note : 1) The Applicant may add any additional resource category man months effort (with adequate details) in the proposed Team Composition Form (towards the end of the table), that an Applicant feel is required to fulfill the RFP obligations (ToR) in totality and shall provide a single lump sum cost, in its financial bid, for such additional resources man month efforts.</p>	<p><u>Stands Deleted</u></p>
(13)	<p><u>Page No : 20</u> <u>12. Proposal Validity</u></p>	<p><u>Revised as follow :</u> Clauses 12.4, 12.5, 12.6, 12.7, 12.8, 12.9 stand deleted.</p>

(14)	<p>Page No : 21</p> <p><u>15. Format and signing of Proposal</u></p> <p>Documents to be uploaded</p>	<p><u>Clarified that</u></p> <p>(1) All CV's to be self certified by the concerned respective person along with the Authorized person for bidding.</p> <p>(2) Turnover, Financial capability to be certified by CA/ Auditor.</p> <p>(3) Work Order/ Completion certificate to be uploaded as the Experience certificate related to related work</p>
(15)	<p>Page No : 22</p> <p><u>15.3. Financial Proposal</u></p> <p>(a)All the costs associated with the assignment shall be included in the Financial Proposal. These shall normally cover remuneration for all the Personnel (Expatriate and Resident, in the field, office etc), accommodation, air fare, equipment, printing of documents, etc. The</p>	<p><u>Clarified that</u></p> <p>NKGSCL will provide only basic amenities.</p>
(16)	<p>Page No : 23</p> <p><u>16.1. Evaluation of Technical Proposals</u></p> <p>(a) Experience of Project Management in urban development smart projects for new city / towns, retrofitting / redevelopment of the existing city, industrial park, Special Economic Zone (SEZ), integrated townships. (10 Points)</p> <p>1 Point for one project of > Rs.500 Cr. (max. to 10 points)</p> <p>Projects having Value < Rs.500 Cr. - 0 Point</p>	<p><u>Revised as follow :</u></p> <p>(a) Experience of consulting / advisory services in urban development/smart projects for new city / towns, retrofitting / redevelopment of any existing city, industrial park, Special Economic Zone (SEZ), integrated townships. (10 Points)</p> <p>1 point for one Project having consulting and/or advisory fees >= Rs. 1 Cr. (max. to 10 points)</p> <p>Projects having consulting / advisory fees <1 Cr – 0 Points</p>
(17)	<p>Page No : 23</p> <p><u>16.1. Evaluation of Technical Proposals</u></p> <p>(b)Experience in at least six (6) project management assignments in any four (4) of the following sectors (10 Points);</p> <p>(1) Water supply;</p> <p>(2) Storm Water drainage</p> <p>(3) Sewerage System;</p> <p>(4) Urban Design & Landscape;</p> <p>(5) Urban Transport;</p> <p>(6) Streetlights,</p> <p>(7) Power / Energy;</p> <p>(8) Solid waste management;</p> <p>(Projects encompassing multiple sectors will be counted as one project)</p> <p>1 point for each Project having Value > Rs.500 Cr. (max. to 10 points)</p> <p>Projects having Value < Rs.500 Cr. - 0 Point</p>	<p><u>Revised as follow :</u></p> <p>(b)Experience in at least six (6) consulting / advisory assignments in any four (4) of the following sectors:</p> <p>(1) Water supply;</p> <p>(2) Storm Water drainage</p> <p>(3) Sewerage System;</p> <p>(4) Urban Design & Landscape;</p> <p>(5) Urban Transport;</p> <p>(6) Streetlights,</p> <p>(7) Power / Energy;</p> <p>(8) Solid waste management;</p> <p>(9)Safety and Security</p> <p>(Projects encompassing multiple sectors will be counted as one project)</p> <p>1 point for each Project having consulting and/or advisory fees > = Rs. 25 lakhs. (max. to 10 points)</p> <p>Projects having consulting / advisory fees <25 lakhs – 0 Points</p>
(18)	<p>Page No : 23</p> <p><u>16.1. Evaluation of Technical Proposals</u></p> <p>Adequacy and quality of the proposed methodology, and work plan in responding to the terms of Reference (TORs) and power point presentation</p> <p>Total Marks : 35</p>	<p><u>Clarified that</u></p> <p>(a) Technical Approach & Methodology – Max 10 Marks</p> <p>(b) Work Plan – Max 10 Marks</p> <p>(c) Technical Presentation – Max 15 Marks</p>
(19)	<p>Page No : 25</p> <p><u>16.1. Evaluation of Technical Proposals</u></p>	<p><u>Revised as follow :</u></p> <p>Point a. Page No – 25 stands deleted.</p>


	a. Educational Qualification (Higher weightage will be given to education / training from premier institutes)	
(20)	Page No : 29 <u>Reference point 22.2. Objective of the Assignment</u> To provide the support by preparing the DPR, Plan and estimates as per applicable schedule/s, Tender Documents, conducting pre-bid meeting, reply all the pre bid query, Selection of agency, monitoring the progress of work as the scope of work, providing advise on the acceptance of completion of work etc.	<u>Revised as follow :</u> This is to clarify that no separate PMC will be engaged for monitoring the work. The Selected PMU will have to undertake the work as per the clause.
(21)	Page No : 29 <u>Preliminary/Detailed Project Report (PPR/DPR)</u> The consultant will conduct required engineering surveys and investigations, in consultation & with approval of the SPV, such as total station/LiDAR survey, geotechnical investigation, soil survey, construction material survey, ground water investigation	<u>To be read as</u> “The consultant shall advice engineering surveys and investigations required for the projects”.

Other Terms and Conditions remain unchanged.
The Meeting ended with thanks to and from the chair.


Chief Executive Officer
 New Town Kolkata Green Smart City Corporation Ltd.



Memo No : 14/NKGSCL/Admn- 03/2018
Copy forwarded for kind information to:
 (1) PA to Hon'ble Chairman, NKGSCL.
 (2) Official website of WB Tenders.
 (3) Official Website of NKDA.
 (4) Notice Board.










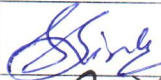
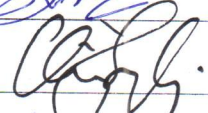
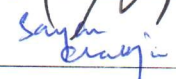
Date: 26 .11.2018


Chief Executive Officer
 New Town Kolkata Green Smart City Corporation Ltd

ATTENDANCE SHEET

Meeting On : Engagement of Project Management Unit (PMU) for New Town Kolkata
Date & Venue : Green Smart City Corporation Limited (NKGSCCL)
 19.11.2018 at Conference Room, NKDA

Sl. No.	Officials	Organisation	Mobile Number	Signature
1	Chief Executive Officer, NKDA	NKDA		
2	Chief Executive Officer, NKGSCCL & Administrative Officer - I, NKDA	NKGSCCL & NKDA		
3	Chief Engineer, NKDA	NKDA		
4	Chief Finance Officer, NKGSCCL & Finance Officer, NKDA	NKGSCCL & NKDA		H 19/11/18
5	Executive Engineer - I, NKDA	NKDA		
6	Executive Engineer - IV, NKDA	NKDA	9433531436	A. mukherjee
7	Pankaj Joshi	CRISIL	8087235206	Pankaj
8				
9				
10	GEORGE THAMBI	DARASHANG CO PVT LTD	9995884056	gthambi
11	Kalyan SenGupta	Tractebel Enginering	7831357191	Kalyan
12	Subhamoy Kar	Tractebel Engg.	9807459048	SKar
13				
14	Naras Goswami	PAC	9881108192	Naras Goswami
15	Anil Saha	TCE	9062459498	Anil
16	Ananddeep Borahua	TCE	8399076167	Ananddeep

Sl No	Officials	Organisation	Mobile Number	Signature
17	SURAJIT BHATTACHARYA	Louis Berger	8800569995	
18	Darshan Parikh	CRISIL	9825577681	
19	Shakya Sengupta	Deloitte	9163844651	
20	Debarshi Bhowmik	Deloitte	9831821899	
21	VISHAL SARAOGI	KPMG	9874764928	
22	Samanta Sengupta	KPMG	9836133345	
23	Sandutta Ray	JLL	9836433774	
24	Subhabrata Dandapaty	SREI & Co Amara HD	9051578346	
25	Chetan Jagdale	Surbana Jurong	9730016439	
26	Samelip Sinha	Egis-India	9972448986	
27	Chinmay Singhary	PWC	9836001717	
28	Sayan Chatterjee	BDO	9836960023	
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